

LOCAL GOVERNMENT TRAINING INSTITUTE



GUIDE BOOK FOR ONLINE APPLICATION SYSTEM (OAS)

LINK: <https://oas.lgti.ac.tz>

Contact support: +255714109387.

Open any search engine eg. Chrome , opera , firefox then enter

<https://oas.lgti.ac.tz>

 **LOCAL GOVERNMENT TRAINING INSTITUTE**
Online Application System (OAS)

DIMBOLO DODOMA.

Sign In

Remember Me

Don't have an account? [Start Application](#)

[Forgot your password?](#)

For existing Applicants :

PLEASE READ CAREFULLY THE INSTRUCTIONS BELOW BEFORE STARTING APPLICATION

New Applicant: [GUIDE BOOK](#)

If you are a new applicant/don't have an account, [Click Here](#) to start and follow instructions / steps below to complete your application.

1. Fill your form four index number/equivalent number.

2. Verify your names.

3. Select appropriate application category.

4. Select appropriate application category.

5. Complete you personal information profile and submit.

6. After you successfully login to you account. request a payment **Control Number** by visiting the payments section.

- The Application fee is **10,000 TZS** and it is **non refundable**.
- Payments can and must be made through any vendor that accepts payment through control number (M-pesa, Tigo-Pesa, Airtel Money, Bank).
- Please keep your payment receipt, digital(eg. SMS) or paper (eg. bank receipt) as proof of payment.

Click here to start application



LOCAL GOVERNMENT TRAINING INSTITUTE

Online Application System (OAS)

O'Level Index No

O'Level Equivalent No

Start New Application

Center Number eg. S2034 or P3410

Student Number eg. 0001

Completion Year eg. 2017

[Help!](#)

SUBMIT

Already have an account? [LOGIN](#)

[Forgot your password?](#)

For existing Applicants :

[LOGIN](#)

[CONTACT SUPPORT](#)

PLEASE READ CAREFULLY THE INSTRUCTIONS BELOW BEFORE STARTING APPLICATION

New Applicant: [GUIDE BOOK](#)

Click here

To submit

If you are a new applicant/don't have an account, [Click Here](#) to start and follow

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2. Add your form four index number/equivalent number.
3. Verify your names.
4. Select appropriate application category.
5. Complete your personal information profile and submit.
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 - o Payments can and must be made through any vendor that accepts payment through control number (M-pesa, Tigo-Pesa, Airtel Money, Bank).
 - o Please keep your payment receipt, digital(eg. SMS) or paper (eg. bank receipt) as proof of payment.
7. Add relevant qualifications.
8. Select application program.



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Online Application System (OAS)

Applicant Details

First name

Middle name

Last name

Index Number

Center

Click here to check box

Attention!

The information above is mine and correct



LOCAL GOVERNMENT TRAINING INSTITUTE

Online Application System (OAS)

Applicant Details

First name

[Redacted]

Middle name

N

Last name

[Redacted]

Index Number

[Redacted]

Center

[Redacted] SECONDARY SCHOOL

Click to continue

⚠ Attention!

The information above is mine and correct

Continue

Applicant Details

First name

Middle name

N

Last name

Index Number

Center

Email

Phone Number

Password

MOHAMED

NOTE: Your default password is your last name/surname (MOHAMED)

Continue

Enter email and phone number

Click here to continue



LOCAL GOVERNMENT TRAINING INSTITUTE

Online Application System (OAS)

Sign In

Hello , enter your password to continue!



Password

Note : Default password is your last name / surname (All Caps)

Enter password : your last name in capital letter

Click unlock to continue

Unlock



LOCAL GOVERNMENT TRAINING INSTITUTE

Online Application System (OAS)

Application Category

Ngazi ya kozi unayojiunga nayo

- NTA Level 4
- NTA Level 5
- NTA Level 6
- Bachelor Degree

Entry Category (Qualification)

Ngazi ya kozi unayojiunga nayo

Checkbox application category
you want to join



LOCAL GOVERNMENT TRAINING INSTITUTE

Online Application System (OAS)

Checkbox application category
and entry category

Application Category

Ngazi ya kozi unayojiunga nayo

- NTA Level 4
- NTA Level 5
- NTA Level 6
- Bachelor Degree

Entry Category (Qualification)

Ngazi ya kozi unayojiunga nayo

- Form 4

Click here to
continue

Continue

You are applying for **NTA Level 4** with **Form 4** qualifications ([change](#)) application window will be closed in 2 months

Payment Status

Application / Registration Bills			
Payment Type	Control Number	Amount	Status
Application Fee		10000	10000 Pending

Your control number,
please pay in order to
continue



Payment

Update Profile

You are applying for **NTA Level 5** with **Form 6** qualifications ([change](#)) application window will be closed in 2 months

Payment Status

Application / Registration Bills

Payment Type	Control Number	Amount	Status
Application Fee	50110311000	10000	10000 Paid

Next

After paid, click next to continue

- Spinal Cord Disability
- Vision Disability

Primary School PUGU PRIMARY SCHOOL

Relative Information

Full Name SABINA PAULO

Relationship AUNT

Phone Number

Region Dodoma

District Dodoma

PO.Box 1234

Fill your person details then
click submit to continue

SUBMIT

You are applying for **NTA Level 5** with **Form 6** qualifications ([change](#)) application window will be closed in 2 months

Payment

Update Profile

O'Level Results

Form IV Results

Applicants with multiple seatings must add all form four results

Add Results

EDUCARE SECONDARY SCHOOL CENTRE (2019)

School / Center EDUCARE SECONDARY SCHOOL CENTRE

Index Number

Completion Year 2019

Results [Show Results](#)

Scroll down then
click next

Ordinary Level Aggregate Results

Subject	Grade
BASIC MATHEMATICS	F
BIOLOGY	F
ENGLISH LANGUAGE	D
KISWAHILI	C

- Payment
- Update Profile
- O'Level Results
- A'Level Results
- Program Selection

You are applying for **NTA Level 5** with **Form 6** qualifications ([change](#)) application window will be closed in 2 months

Program Selection

Selected Programs

Clear Selections

FIRST CHOICE

Dodoma Town Center

Hombolo Campus

- Technician Certificate in Community Development
- Technician Certificate in Human Resource Management
- Technician Certificate in Local Government Administration
- Technician Certificate in Local Government Accounting and Finance

SECOND CHOICE

THIRD CHOICE

Choice campus and checkbox program you want to join for first , second and third choice.

- Payment
- Update Profile
- O'Level Results
- A'Level Results
- Program Selection
- Review and Submit

You are applying for **NTA Level 5** with **Form 6** qualifications ([change](#)) application window will be closed in 2 months

Review Application Details and Submit

Scroll down to review application details then click submit

Personal Details

First Name	Middle Name	Last Name	Form IV Index number
<input type="text"/>	A	<input type="text"/>	<input type="text"/>

Form 4 Results

EDUCARE SECONDARY SCHOOL CENTRE (2019)

School / Center	EDUCARE SECONDARY SCHOOL CENTRE
Index Number	<input type="text"/>
Completion Year	2019
Results	Show Results

Subject	Grade
BASIC MATHEMATICS	F
BIOLOGY	F
ENGLISH LANGUAGE	D
KISWAHILI	C
GEOGRAPHY	D
HISTORY	C
CIVICS	C

Program Choices

- First Choice** Technician Certificate in Local Government Administration [Dodoma Town Center]
- Second Choice** Technician Certificate in Human Resource Management [Dodoma Town Center]
- Third Choice** Technician Certificate in Community Development [Dodoma Town Center]

Click submit to complete your application

PLEASE MAKE SURE DATA PROVIDED AND SHOWN ABOVE IS YOURS AND CORRECT

Submit >>

- Payment
- Update Profile
- O'Level Results
- A'Level Results
- Program Selection
- Review and Submit

You are applying for **NTA Level 5** with **Form 6** qualifications ([change](#)) application window will be closed in 2 months

Application has been submitted



If you see notification, your application are complete and submitted

Review Application Details and Submit

APPLICATION STATUS : RECEIVED

Personal Details

First Name

Middle Name

Last Name

Form IV Index number

Form 4 Results

EDUCARE SECONDARY SCHOOL CENTRE (2019)